Dee Sign®

A Third Generation Family Business

Cincinnati • Los Angeles • Orange County
SF Bay Area • San Diego

NEW ACCOUNT APPLICATION

Agent Info

AGENT NAME: _____

ADDRESS: _____ DATE: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELE #: _____ FAX #: _____

Mobile #: _____ Email: _____
(required for receiving work order status confirmations)

COMPANY: _____ YOUR ASSISTANT (IF ANY) _____

WAREHOUSING INSTRUCTIONS

We currently install signs in three of the four facilities of Dee Sign Company. Your signs should be warehoused in the Dee sign facility closest to the majority of your listings. Please indicate below which facility you would like to have your signs warehoused. If you are uncertain please contact one of our representatives for assistance.

❑ VAN NUYS (Los Angeles County) ❑ ANAHEIM (Orange County) ❑ SAN DIEGO (San Diego County)

Where are we getting your signs from in order for us to warehouse them for future installations?

❑ Signs are being manufactured by Dee Sign. ❑ Signs are currently at another sign company.

❑ Signs are being manufactured somewhere else. ❑ Other (please explain)

Signs in the field

_____

_____

_____

_____

_____

CREDIT CARD INFORMATION

❑ VISA ❑ MASTER CARD ❑ AMERICAN EXPRESS

(ACCOUNT NUMBER)

NAME ON CARD: _____ EXPIRATION DATE: _____ BILLING ZIP CODE: _____

COMPANY POLICY

RIDERS & BROCHURE BOXES unless rented from us are **not** our responsibility and **will not** be installed or removed from properties by Dee Sign Company. Please be sure to remove any personal property before the removal request. All personal property will be left at the property upon removal. **INITIALS** _____

SIGNS STORED IN OUR WAREHOUSE are your property. We are **not** responsible for signs stored in our warehouse. It is to our discretion to discard signs that are faded, graphittied, broken and generally unpresentable for hanging **without** notice. If your account has been inactive for a period of 1 year or longer we will attempt to contact you by all available means to pick up your signs. If we cannot contact you we will close your account and dispose of your signs. **INITIALS** _____

LOST POST CHARGES Post are rented from Dee Sign Company. It is your responsibility to ensure that the post returns in good working condition to our inventory at the end of the listing contract or sale of the property. We are not responsible for posts which have been removed by someone other than a representative of Dee Sign Company. Should a post be lost you will be charged a $30.00 lost post fee. **INITIALS** _____

POST RENTAL DURATION AND EXTENSION FEES Posts are rented from Dee Sign Company in 6 month increments. Dee Sign Company will charge $15 per post for each additional 6 month term or portion thereof. **INITIALS** _____

DAMAGE TO PROPERTY when installing signs it is our intention to put the sign post in the most visible and safest area. On occasion we may cause damage to the property such as breaking a sprinkler line. You **must** contact us first to repair any such damage at our expense. We will **not** be liable for repairs made by anyone other than a representative from Dee Sign Company. **INITIALS** _____

UNPAID "DELINQUENT" ACCOUNTS An account will become "Delinquent" if no payment has been made for a period of 90 days. If your account becomes "Delinquent", Dee Sign Company will accelerate your account and the full amount will become immediately due and payable. You will receive notification of your delinquency by certified mail. If the full amount due is not paid within 15 days of the notice date, Dee Sign Company will remove all signs and posts that are the subject of your delinquency. You will be responsible for all collections costs and attorneys fees if your account becomes "Delinquent". **INITIALS** _____

AGENT

NAME:(print) _____ DATE: _____

SIGNATURE: _____ TITLE: _____

FAX TO: LOS ANGELES 818. 988.4511 <> ORANGE COUNTY 714. 871.8107 <> SAN DIEGO 858.751.2901